

DMS Global Group Accommodation



GROUP RESERVATIONS FORM

New Booking
 Amendment

To : Mohamed Basith Khan	From : _____
Company: Mandarin Oriental, Kuala Lumpur	Company: _____
Tel : +603 2179 8652 / 2179 8621	Tel : _____
Fax : +603 2179 8699 (Respective department fax)	Fax : _____
E-mail : basithK@mohg.com	Email : _____

Guest's Information

Mr/Ms	_____	_____	_____
	Last Name	Company Name	Given Name
Designation	_____	_____	_____
Company Address	_____		
Zip/City Code	_____	Country	_____
Passport Number	_____	Nationality	_____
Place & Date of Issue	_____	Date of Birth	_____
Tel	_____	Fax	_____
Email	_____		

Reservation Requirements

Room Type	<input type="checkbox"/> Deluxe Room @ RM545++ (RM632.20nett) per room per night with 1 Breakfast <input type="checkbox"/> Club Room @ RM935++ (RM1,084.60nett) per room per night		
Arrival	_____	_____	_____
	Date	Flight Number	ETA
Departure	_____	_____	_____
	Date	Flight Number	ETD
			Yes <input type="checkbox"/> No <input type="checkbox"/> Airport Transfer
			Yes <input type="checkbox"/> No <input type="checkbox"/> Airport Transfer

Guest's Preference

Preferred Room	<input type="checkbox"/> Smoking	<input type="checkbox"/> Non Smoking	<input type="checkbox"/> No Preference
Preferred Location	<input type="checkbox"/> Near the lift	<input type="checkbox"/> Away from lift	<input type="checkbox"/> No Preference
Preferred Bed	<input type="checkbox"/> King	<input type="checkbox"/> Twin	<input type="checkbox"/> No Preference

Payment Instructions

<input type="checkbox"/> All charges on guest's own account	<input type="checkbox"/> All charges to be billed to company
<input type="checkbox"/> Others (please specify) _____	
All reservations must be guaranteed with valid credit card for room reservation confirmation. Notice of cancellation must be received no later than 72 hours of arrival date to avoid a cancellation penalty equivalent to one room night's charge.	
Credit Card	_____
	Credit Card Type/Number
Card Holder's Name	_____
	Expiry Date

Remarks: All reservation forms to be submitted by 18 October 2019. Any reservation after this date will be subject to room availability.

Hotel Confirmation

Room Rate	Confirmation Number	Confirmed by	Date
_____	_____	_____	_____

NOTE :

- Airport transfers (Mercedes Benz E-Class / S-Class / Toyota Alphard / Combi Van) are available upon request.
- Extra bed is chargeable at MYR 90.00++ per bed per night (Complimentary for child aged 12 years and below)
- All rates quoted are in Malaysian Ringgit, subject to 10% service charge, 6% Government Tax.
- Tourism Tax of MYR 10 per room per night (applicable to non-Malaysians and non-permanent residents of Malaysia)